



OFFICER REPORT TO LOCAL COMMITTEE

(GUILDFORD)

MEMBERS' LOCAL ALLOCATIONS

13 MARCH 2013

KEY ISSUE

To set out the funding available for County Councillors' allocations for 2012/13, and to give consideration to the funding requests received.

SUMMARY

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Local Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report identifies and makes recommendations on bids received for funding that have been sponsored by at least one County Councillor.

OFFICER RECOMMENDATIONS

The Local Committee (Guildford) is asked to:

- (i) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** and **capital** funding as set out in paragraph 2 of this report (Bids 2.1 – 2.17 of the report)
- (ii) Note the expenditure approved since the last Committee by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated powers, as set out in paragraph 3.
- (iii) Note the return of funding to the Members' Allocation budget from projects previously agreed, as detailed in paragraph 4.

INTRODUCTION AND BACKGROUND

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members Local Allocations should be spent on local projects to promote the social, environmental and economic well-being of the area, as required by the Local Government Act 2000.
- 1.2 Members of the Local Committee (Guildford) have traditionally agreed to split both the revenue and capital funding equally amongst the members of the Committee.
- 1.3 In addition, the Local Committee agreed to delegate authority to the Community Partnerships Manager & Community Partnership Team Leader (West Surrey) to approve budget applications (and refunds) up to and including £1,000, subject to these being reported to the Committee at the following meeting. The Council's Constitution also allows for the Community Partnership Manager to approve funding for the purchase of grit bins upon a request from a County Councillor.
- 1.4 In allocating funds, Members are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
 - A safe place to live;
 - A high standard of education;
 - A beautiful environment;
 - A vibrant economy;
 - A healthy population.
- 1.5 Member Local Allocation funding is made to groups and organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2. BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

- 2.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

2.2 D262 Chalk Lane Flood Alleviation Scheme (Bill Barker)

Project Cost: £40,000

Amount Requested: £7,654 revenue

Project Description: Construction of a ditch following alteration to the footway on the corner between Chalk Lane and Wellington Cottages. Installation of a box culvert along the bellmouth of Wellington Cottages from the proposed ditch into the existing meadow ditch on the westside of the A246 Guildford Road.

- 2.3 Ockham Weight Restrictions (Bill Barker)**
 Project Cost: £5,311
 Amount Requested: £1,811 revenue and £3,500 capital
 Project Description: Installation of new signs and advertising for the new weight restrictions agreed within Ockham.
- 2.4 Boxgrove School – CCTV (Mark Brett-Warburton)**
 Project Cost: £8,000
 Amount Requested: £4,500 revenue and £2,500 capital
 Project Description: To install CCTV equipment at Boxgrove School, to provide greater security for the pupils.
- 2.5 Plantation Cafe & Discovery Centre (Mark Brett-Warburton)**
 Project Cost: £18,490
 Amount Requested: £2,185 revenue
 Project Description: To provide equipment to enable the Bitesize Projects to be carried out
- 2.6 Guildford Borough Council – Burpham Oak Tree (Graham Ellwood)**
 Project Cost £6,000
 Amount Requested £5,000 revenue
 Project Description: To pay towards putting up some low level fencing around Burpham Oak Tree, planting within the area and the installation of a interpretational sign.
- 2.7 St Peter’s Catholic School – Theatre lighting (Graham Ellwood)**
 Project Cost £1.050 million
 Amount Requested £3,311 revenue
 Project Description: To pay towards the purchase of two new intelligent lighting system units for the new theatre being built at the school.
- 2.8 Shackleford Village Hall – Village Hall Chairs (Simon Gimson)**
 Project Cost: £6,000
 Amount Requested: £1,450 revenue and £1,050 capital
 Project Description: To pay towards the purchase of approx 150 new chairs that will be used for all functions in the village hall.
- 2.9 Shalford Parish Council – Village signs (Simon Gimson)**
 Project Cost £3,500
 Amount Requested £1,750 revenue
 Project Description: To pay towards new village signs that will be placed at the four entrances to both Shalford and Peasmarsh villages.

- 2.10 **Shackleford Parish Council – Replacement of missing road signs (Simon Gimson)**
 Project Cost £1,400
 Amount Requested £1,400 revenue
 Project Description: To pay for replacing a road sign at Hurtmore junction on A3 slip roads.
- 2.11 **Ash Parish Council – Parsons nose play equipment (Marsha Moseley)**
 Project Cost £14,000
 Amount Requested £3,500 revenue and £500 capital
 Project Description To pay towards the provision of play equipment for teens/youth in the parish of Ash.
- 2.12 **1st Ash Vale Scouts – Transportation Trailer (Marsha Moseley)**
 Project Cost: £3,000
 Amount Requested: £2,500 revenue
 Project Description: To purchase a trailer to transport equipment.
- 2.13 **Ash Parish Council – CarGo Flatbed Trailer (Marsha Moseley)**
 Project Cost £3,200
 Amount Requested £1,600 revenue
 Project Description To purchase a CarGo flatbed trailer to transport equipment and green waste from working location around the parish to recycling areas
- 2.14 **Ash and District Local History Museum – Equipment for Ash museum (Marsha Moseley)**
 Project Cost £1,140
 Amount Requested £1,140 revenue
 Project Description To purchase stacking crates £250, Desk £200 chairs £90 computer and monitor £600.
- 2.15 **2nd Guildford (St Peter's) Scout Group – Project Hut (Pauline Searle)**
 Project Cost £125,000
 Amount Requested £1,500 revenue and £2,500 capital
 Project Description To pay towards building a new hut for the scouts to use.
- 2.16 **SCC Highways – Reshaping existing island Slyfield Green (Pauline Searle)**
 Project Cost £6,610
 Amount Requested £6,610 revenue
 Project Description To pay for the reshaping of an existing island in Slyfield Green.

2.17 **Chilworth C of E Infant School – Astro turf outside learning area (Keith Taylor)**

Project Cost	£7,000
Amount Requested	£1,860 revenue
Project Description	To pay for Astro turf to cover area of grass next to playground.

3. DELEGATED AUTHORITY APPROVED BIDS

3.1 The Community Partnerships Manager or Community Partnerships Team Leader (West Surrey) has approved the following bids from the 2012/13 Local Committee budget under delegated authority since the last committee meeting.

Bill Barker

- Ripley Parish Council - Improvements to Ripley Green (£1000 Revenue)
- Peer Productions – Domestic Abuse Event at Howard of Effingham School (£615 Revenue)

Mark Brett-Warburton

- Girlguiding UK- Replacement flooring (£900 Revenue)
- Guildford East and West District Scout Association- Safety and training enhancements (£900 Revenue)
- Guildford Borough Council- Stoke Park Floral Meadow (£750 Revenue)
- SATRO –one day event Holy Trinity Primary School (£500 Revenue)
- SATRO – one day event Boxgrove Primary School (£500 Revenue)
- Disability Challengers – Easter Event (£900 Revenue)

Graham Ellwood

- Merrow Residents Associations - Noticeboard (£950 Revenue)
- Guildford Borough Council - Burpham Oak tree - (£1000 Revenue)
- Burpham Neighbourhood Plan – (£500 Revenue)

Simon Gimson

- Artington PC - Stakescorner Roadside safety posts (£810 Revenue)
- Compton Parish Plan Administration (£500 Revenue)
- Guildford BC – Entry sign for the Tongham Community (£950 Revenue)
- Tongham PC – Village Seating (£300 Revenue)
- Tongham PC – Village Sign (£500 Revenue)
- Wanborough PC – Tree Planting (£286 Revenue)

Marsha Moseley

- 1st Ash Vale Scouts – Mugs (£586 Revenue)
- Snaky Lane Community Wildlife Group- Boundary Fencing (£949 Revenue)

Pauline Searle

- Weyfield Primary School – Residential Trip (£750 Revenue)

Keith Taylor

- Albury PC – Grit Bin (£456 Revenue)
- Albury PC – Village Hall Cooker and Piano (£600 Capital)
- Clandon Infant School – Artificial Grass (£941 Revenue £59 Capital)
- SCC Highways – Shere Grit Bin (£615 Revenue £385 Capital)
- GASP Moto Project – Replacement Vehicle (£1,000 Revenue)

Fiona White

- Guildford BC – Play Rangers Equipment (£500 Revenue)
- SATRO – Kings College Event (£825 Revenue)
- SATRO – St Josephs Event (£825 Revenue)
- SCC Highways Park Barn Drive Grit Bin (£1,000 Revenue)
- SCC Highways Roundhill Way Grit Bin (£1,000 Revenue)
- SurreySave Credit Union – Marketing Materials (£300 Revenue)

Keith Witham

- Normandy Parish Council -Normandy Flood Forum – (£750 Revenue)
- St Albans Church – Dishwasher (£500 Revenue)
- Pirbright Parish Council – New Playground equipment (£459 Revenue)

4. RETURN OF MEMBER ALLOCATION FUNDING

- 4.1 The funding previously approved as detailed below is to be added back into the allocation for 2012/13 of the relevant Member: Burpham Community Association VAS training £350 under budget (Graham Ellwood)

5. OPTIONS

- 5.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

6. CONSULTATIONS

- 6.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member of the Community Partnerships Team as required. The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

7. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 7.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior

to the project's inclusion as a proposal for decision by the Committee. All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.

- 7.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the remaining are set out in the Chart in the Local Committee's financial position statement attached at Annexe 1
- 7.3 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is in the process of being returned to the Local Committee.

8. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 8.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.
- 8.2 The Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

9. CONCLUSION AND RECOMMENDATIONS

- 9.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the local agreed criteria, which is available from the Community Partnerships Team.
- 9.2 The Local Committee is asked to consider the items submitted for funding from the 2012/13 Local Committee delegated budgets as detailed in the report.

10. REASONS FOR RECOMMENDATIONS

- 10.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

11. WHAT HAPPENS NEXT

- 11.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.
- 11.2 Any changes to an approved bid will be discussed with the local Members and the Chairman, and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other

circumstances, the Community Partnerships Team will process the payments as soon as possible once the signed agreement has been received.

11.3 Within 6 months of receipt, all successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.

11.4 A breakdown of the expenditure for the year will be brought to the first meeting of the next municipal year.

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Background Papers:

- SCC Constitution: Financial Framework
- Local Committee Protocol
- Criteria and Guidance for Members Allocations
- Local Committee Funding Bids